

AFSEC STUDENTS - KIRTLAND AFB - WELCOME INFORMATION

2 Feb 23

Congratulations on your selection to attend an Air Force Safety Center (AFSEC) course at Kirtland AFB!
Please see the below information:

HQ AFSEC Address:

Bldg 24499, 1st floor
9700 G. Avenue SE
Kirtland AFB, NM 87117

Google Maps: Enter in the search bar: "AF Safety Center, G Avenue SE, Albuquerque, NM"

Base/Local Maps:

Maps of Albuquerque and Kirtland AFB, NM, as well as directions to AFSEC:

- <https://www.safety.af.mil/Divisions/Training-and-Force-Development-Division/Maps/>

Gate hours/Information:

Current gate information on the Kirtland AFB webpage:

- <https://www.kirtland.af.mil/About-Us/Fact-Sheets/Display/Article/3001593/gate-hours/>

Lodging Information:

On-base lodging reservations have been made for all TDY students attending courses held at AFSEC, Kirtland AFB. See Enclosure 1 for FY23 Group Reservation Numbers for each class.

Students are responsible for confirming lodging reservations with the Kirtland Inn prior to arrival by providing a government credit card number and the applicable group reservation number. Please contact the Roadrunner Inn Reservation line at DSN 246-9653/9663 (Comm 505-846-9653/9663).

Additional Roadrunner Inn information: [Roadrunner Inn Lodging | Kirtland Force Support](#)

Students Allocated an AETC/TDY-to-School Funded Quota:

Refer to the TDY-to-School Handbook, 21 Jan 20, paragraph 1.11a, for specific directions on completing the lodging module in DTS when creating TDY orders, along with other travel order guidance:

<https://tdyotoschool.us.af.mil/login/>.

Student Reporting Instructions:

Class begins at 0730 on the first day. Please check the marquee board in the AFSEC lobby for specific classroom number for each course.

AMIC/ASPM/BPC-COS Combo/MINA/SMC/SMIC Students: Prerequisites are mandatory and must be completed before class start date.

The “**AFSEC Course Prerequisites**” document is available on the Air Force portal under "Quick Links," "Safety," "Training and Force Development." Under "TDY Information," select "AFSEC Course Prerequisites.”

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Uniform/Civilian Attire Requirements:

Military members must attend class in the appropriate uniform of the day and meet dress and appearance standards IAW AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*. Civilian members must wear business casual attire. Shorts, tank tops, and athletic wear are examples of inappropriate attire.

Course Material:

Course materials are available for viewing and download at the following AF Safety University portal link:

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=sF575FC8E259941D40125A29E9A7C00EF>

**Hard copies of course materials are not provided and cannot be printed on AFSEC government printers. If you would like a hard copy of the course material, please print, and bring the copy with you to class.

AFSEC Training and Force Development Websites:

- Public: <https://www.safety.af.mil/Divisions/Training-and-Force-Development-Division/>
- Portal: <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Safety University Graduates:

We encourage you to join a discussion group with students (past, present and/or future) at the below link to address questions, comments, and/or concerns:

- <https://www.my.af.mil/gcss-af/USAF/group?groupId=g827A147E5017113801503EDA1F00234E>

Local Area Information:

Listing of restaurants and hotels near the base:

- <http://www.militaryavenue.com/Kirtland+Air+Force+Base/413/Casual+Dining/153/Listing.aspx>

Contact Information:

Course Managers:

AMIC/ASPM/HFWSP: DSN 246-4093

BPC/IFSO/SMIC: DSN 246-9511

BPC-COS/MINA/RM/SMC: DSN 246-1449

NOTE: You may call other course manager phone numbers above if you can't reach your primary course manager. You may also contact the course managers at the AFSEC/SETM Org Box e-mail address:

afsec.setm@us.af.mil.

Branch Chiefs (afsec.set@us.af.mil):

Training Development (AFSEC/SETD): Safety U, myLearning CBTs; SMC & MINA Instructor (DSN 263-3973)

Training Instruction (AFSEC/SETI): AMIC, ASPM, IFSO, SMIC, and RM Instructors (DSN 246-0932)

Training Management (AFSEC/SETM): Course Information; Quotas; Eligibility; BPC and BPC-COS Management (DSN 246-1613)

Training Quality (AFSEC/SETQ): Accreditation; Course Material; Critiques; Graduate Assessment Surveys (DSN 263-8460)

Deputy Division Chief, Training and Force Development: DSN 246-4110

Division Chief, Training and Force Development: DSN 246-4082

Commercial: (505) 846-xxxx; (505) 853-xxxx

**FY23 Class Schedule of AFSEC-Managed Courses
(As of 2 Feb 23)**

Class	Arrival Date	Start Date	Grad Date	Departure Date	# Rooms	Confirmation # & Cutoff Date
Aircraft Mishap Investigation (AMIC) - WCIP 05A (PDS: PZW)						
AMIC 2023A	1 day before CSD	17-Oct-22	4-Nov-22	5-Nov-22	30	20340096083 & 3 OCT 2022
AMIC 2023B	1 day before CSD	28-Nov-22	16-Dec-22	17-Dec-22	30	20340096084 & 14 NOV 2022
AMIC 2023C	1 day before CSD	23-Jan-23	10-Feb-23	11-Feb-23	30	20340096085 & 09 JAN 2023
AMIC 2023D	1 day before CSD	30-Jan-23	17-Feb-23	18-Feb-23	30	20340096086 & 16 JAN 2023
AMIC 2023E	1 day before CSD	27-Feb-23	17-Mar-23	18-Mar-23	30	20340096087 & 13 FEB 2023
AMIC 2023F	1 day before CSD	13-Mar-23	31-Mar-23	1-Apr-22	30	20340096088 & 27 FEB 2023
AMIC 2023G	1 day before CSD	3-Apr-23	21-Apr-23	22-Apr-23	30	20340096089 & 20 MAR 2023
AMIC 2023H	1 day before CSD	10-Apr-23	28-Apr-23	29-Apr-23	30	20340096090 & 27 MAR 2023
AMIC 2023I	1 day before CSD	1-May-23	19-May-23	20-May-23	30	20340096091 & 17 APR 2023
AMIC 2023J	1 day before CSD	5-Jun-23	23-Jun-23	24-Jun-23	30	20340096092 & 22 MAY 2023
AMIC 2023K	1 day before CSD	12-Jun-23	30-Jun-23	1-Jul-23	30	20340096093 & 29 MAY 2023
AMIC 2023L	1 day before CSD	17-Jul-22	4-Aug-23	5-Aug-23	30	20340096094 & 03 JUL 2023
AMIC 2023M	1 day before CSD	7-Aug-23	25-Aug-23	26-Aug-23	30	20340096095 & 24 JUL 2023
AMIC 2023N	1 day before CSD	11-Sep-23	29-Sep-23	30-Sep-23	30	20340096096 & 28 AUG 2023
SATP [Int'l] Flight Safety Officer (IFSO) - WCIP 05U (PDS: 15R)						
IFSO 2023A	5 days before CSD	13-Feb-23	24-Mar-23	25-Mar-23	30	20340096097 & 26 JAN 2023
IFSO 2023B	5 days before CSD	1-May-23	9-Jun-23	10-Jun-23	30	20340096098 & 15 MAY 2023
IFSO 2023C	5 days before CSD	31-Jul-23	8-Sep-23	9-Sep-23	30	20340096099 & 12 JUL 2023
					30	
Safety/Accident Investigation Board President (BPC)/ Chief of Safety (COS) Combo - WCIP 05B (PDS: EAE)						
BPC-COS 2023A	1 day before CSD	31-Oct-22	4-Nov-22	5-Nov-22	15	No Rooms
BPC-COS 2023B	1 day before CSD	23-Jan-23	27-Jan-23	28-Jan-23	15	20340096121 9-Jan-23
BPC-COS 2023C	1 day before CSD	20-Mar-23	24-Mar-23	25-Mar-23	15	20340096122 6-Mar-23
BPC-COS 2023D	1 day before CSD	15-May-23	19-May-23	20-May-23	15	20340096123 1-May-23
BPC-COS 2023E	1 day before CSD	10-Jul-23	14-Jul-23	15-Jul-23	15	20340096124 26-Jun-23
BPC-COS 2023F	1 day before CSD	25-Sep-23	29-Sep-23	30-Sep-23	15	20340096125 11-Sep-23
Mishap Investigation Non-Aviation (MINA) - WCIP 059 (PDS: I9Q)						
MINA 2023A	1 day before CSD	28-Nov-22	9-Dec-22	10-Dec-22	30	20340096100 & 14 NOV 2023
MINA 2023B	1 day before CSD	27-Feb-23	10-Mar-23	11-Mar-23	30	20340096101 & 13 FEB 2023
MINA 2023C	1 day before CSD	5-Jun-23	16-Jun-23	17-Jun-23	30	20340096102 & 22 MAY 2023
MINA 2023D	1 day before CSD	7-Aug-23	18-Aug-23	19-Aug-23	30	20340096103 & 24 JUL 2023
Space Mishap Investigation Course (SMIC) - SMIC001 (PDS: 20S)						
SMIC 2023A	1 day before CSD	3-Apr-23	14-Apr-23	15-Apr-23	30	20340096104 & 20 MAR 2023
SMIC 2023B	1 day before CSD	11-Sep-23	22-Sep-23	23-Sep-23	30	20340096105 & 28 AUG 2023

ENCLOSURE 1