

# AFSEC COURSE PREREQUISITES

5 Dec 24

## AMIC Prerequisites:

1. Students enrolled in AMIC must complete the following distance learning course before arrival:
  - Protecting Privileged Safety Information (C11455)
  - a. Click on this myLearning link to complete the training: <https://www.my.af.mil/gcss-af/USAF/content/mylearning>
  - b. Search by course name or course number
2. Students enrolled in AMIC must establish an AFSAS Simulator account with elevated roles at <https://sim.afsas.safety.af.mil> before arrival. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to mishap data extraction tool and mishap data viewer is required.” Account can be denied for insufficient justification. Request an account upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you’re 3 days out from departure and haven’t received a confirmation e-mail that the account has been approved. Log into AFSAS before departure from home station to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After your account is created, you must request elevated roles under “My Account Roles.” Below are the minimum roles to select:

- AFSAS Basic Account
- Data Extraction Access: Events
- Date Extraction Access: Recommendations
- Event Tabs: View (JA Time Restricted)
- Event Tabs: View (Org & Time Restricted)
- Event: Data Viewer
- Event: Investigator
- Event: Message (View Only)
- Event: Message Approval
- Recommendation: Coordination
- Recommendation: OCR Management
- Recommendation: Update (OPR/OCR)
- Recommendation: View Only
- Workspace: US Air/Space Force

Computer Access: Air Force Network (AFNET) account is required to log in to AFSEC computers.

## **ASPM Prerequisites:**

1. Students enrolled in ASPM must complete the following distance learning course before class start date:
  - Protecting Privileged Safety Information (C11455)
    - a. Click on this myLearning link to complete the training: <https://www.my.af.mil/gcss-af/USAF/content/mylearning>
    - b. Search by course name or course number
2. Students enrolled in ASPM must establish an AFSAS production account at <https://afsas.safety.af.mil> before class start date. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to mishap data extraction tool and mishap data viewer is required.” Account can be denied for insufficient justification. Request an account upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you’re 3 days out from class start date and haven’t received a confirmation e-mail that account has been approved. Log into AFSAS before class start date to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After creating your account, you must request elevated roles under “My Account Roles.” Below are the minimum roles to select:

Data Extraction Access: Events  
Data Extraction Access: Recommendations  
Event: Data Viewer  
Event: Investigator  
Event: Message (View Only)  
Recommendation: View Only  
Workspace: US Air Force

## **BPC-COS Prerequisite:**

Students enrolled in BPC-COS must establish an AFSAS production account at <https://afsas.safety.af.mil> before arrival or class start date. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to event data extraction tool and event data viewer is required.” Account can be denied for insufficient justification. Request an account as upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you are 3 days out from departure or class start date and haven’t received a confirmation e-mail that account has been approved. Log into AFSAS before departure from home station or before class start date to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After creating your account, you must request elevated roles under “My Account Roles.” Below are the minimum roles to select:

- Data Extraction Access: Events
- Data Extraction Access: Recommendations
- Event Tabs: View (JA Time Restricted)
- Event Tabs: View (Org & Time Restricted)
- Event: ASAP Triage
- Event: Supervisor Investigator
- Event: Data Viewer
- Event: Message Approval
- Recommendation: Approval
- Recommendation: Update (OPR/OCR)
- Recommendation: Coordination
- Workspace: US Air Force

Computer Access: Air Force Network (AFNET) account is required to log in to AFSEC computers.

## **MINA Prerequisite:**

1. Students enrolled in MINA must complete the following distance learning course before class start date:
  - Protecting Privileged Safety Information (C11455)
    - a. Click on this myLearning link to complete the training: <https://www.my.af.mil/gcss-af/USAF/content/mylearning>
    - b. Search by course name or course number
2. Students enrolled in MINA must establish an AFSAS Simulator account with elevated roles at <https://sim.afsas.safety.af.mil> before arrival. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to mishap data extraction tool and mishap data viewer is required.” Account can be denied for insufficient justification. Request an account upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you’re 3 days out from departure and haven’t received a confirmation e-mail that the account has been approved. Log into AFSAS before departure from home station to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After your account is created, you must request elevated roles under “My Account Roles.” Below are the minimum roles to select:

- AFSAS Basic Account
- Data Extraction Access: Events
- Date Extraction Access: Recommendations

Event Tabs: View (JA Time Restricted)  
Event Tabs: View (Org & Time Restricted)  
Event: Data Viewer  
Event: Investigator  
Event: Message (View Only)  
Event: Message Approval  
Recommendation: Coordination  
Recommendation: OCR Management  
Recommendation: Update (OPR/OCR)  
Recommendation: View Only  
Workspace: US Air/Space Force

Computer Access: Air Force Network (AFNET) account is required to log in to AFSEC computers.

## **RM A&I Prerequisite:**

Students enrolled in RM are required to have completed one of the following training courses on the fundamentals of instructional methodology before class start date.

- AFMAA/MTT Initial Instructional Methodology available on myLearning:  
<https://lms-jets.cce.af.mil/moodle/enrol/index.php?id=11328>
- Fundamentals of Instruction (FOI) course available through 81 TRSS Faculty Development:  
<https://www.keesler.af.mil/Units/81st-Training-Wing/81-TRSS-Faculty-Development/Course-Catalog/>
- Basic Instructor Course (BIC)
- Military Training Instructor (MTS) course

If enrolled students believe they have completed an equivalent course or have relevant experience that may fulfill this requirement, contact the DAF Risk Management Program Manager for further guidance (DSN 263-8454/Commercial 505-853-8454).

## **SMC Prerequisites:**

1. Students enrolled in SMC must complete the following distance learning course before class start date:
  - Protecting Privileged Safety Information (C11455)
  - a. Click on this myLearning link to complete the training: <https://www.my.af.mil/gcss-af/USAF/content/mylearning>
  - b. Search by course name or course number

2. Students enrolled in SMC must establish an AFSAS production account with data extraction role at <https://afsas.safety.af.mil> before class start date. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to mishap data extraction tool and mishap data viewer is required.” Account can be denied for insufficient justification. Request an account upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you’re 3 days out from class start date and haven’t received a confirmation e-mail that account has been approved. Log into AFSAS before class start date to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After creating your account, you must request elevated roles under “My Account Roles.” Below are the minimum roles to select:

- Data Extraction Access: Events
- Data Extraction Access: Recommendations
- Events Tabs: View (JA Time Restricted)
- Events Tabs: View (Org & Time Restricted)
- Event: Data Viewer
- Event: Investigator
- Event: Supervisor Investigator
- Event: Message (View Only)
- Event: Message Approval
- MUSTT: Motorcycle Safety Representative
- Recommendation: Approval
- Recommendation: Coordination
- Recommendation: OCR Management
- Recommendation: Update (OPR/OCR)
- Recommendation: View Only
- Workspace: US Air/Space Force

Computer Access: Air Force Network (AFNET) account is required to log in to AFSEC computers.

## **SMIC Prerequisites:**

1. Students enrolled in SMIC must complete the following distance learning course before arrival:
  - Protecting Privileged Safety Information (C11455)
  - a. Click on this myLearning link to complete the training: <https://www.my.af.mil/gcss-af/USAF/content/mylearning>
  - b. Search by course name or course number
2. Students enrolled in SMIC must establish an AFSAS Simulator account with elevated roles at <https://sim.afsas.safety.af.mil> before arrival. Click on the “Create AFSAS Account” hyperlink. Input strong justification, such as “Attending AFSEC formal class; access to mishap data extraction tool and mishap data viewer is required.” Account can be denied for insufficient justification.

Request an account upon receipt of welcome e-mail to allow time for account review and approval. Administrator contact information is provided at the bottom of the request page. Contact the administrator if you're 3 days out from departure and haven't received a confirmation e-mail that the account has been approved. Log into AFSAS before departure from home station to ensure access has been granted. Your AFSAS account must be active on Day 1 of the class.

After your account is created, you must request elevated roles under "My Account Roles." Below are the minimum roles to select:

- AFSAS Basic Account
- Data Extraction Access: Events
- Date Extraction Access: Recommendations
- Event Tabs: View (JA Time Restricted)
- Event Tabs: View (Org & Time Restricted)
- Event: Data Viewer
- Event: Investigator
- Event: Message (View Only)
- Event: Message Approval
- Recommendation: Coordination
- Recommendation: OCR Management
- Recommendation: Update (OPR/OCR)
- Recommendation: View Only
- Workspace: US Air/Space Force

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