

AFSEC STUDENTS - KIRTLAND AFB - WELCOME INFORMATION

10 Apr 20

Congratulations on your selection to attend an Air Force Safety Center (AFSEC) course at Kirtland AFB!
Please see the below information:

HQ AFSEC Address:

Bldg 24499, 1st floor
9700 G. Avenue SE
Kirtland AFB, NM 87117

Google Maps address: 9700 G Ave SE or google "Air Force Safety Center"

Base/Local Maps:

Maps of Albuquerque and Kirtland AFB, NM, as well as directions to AFSEC:

- <https://www.safety.af.mil/Divisions/Training-and-Force-Development-Division/Maps/>

Gate hours/Information:

Current gate information on the Kirtland AFB webpage:

- <https://www.kirtland.af.mil/About-Us/Fact-Sheets/Display/Article/2012551/gate-hours/>

Lodging Information:

On-base lodging reservations have been made for all TDY students attending courses held at AFSEC, Kirtland AFB. See Enclosure 1 for FY20 Group Reservation Numbers for each class.

Students are responsible for confirming lodging reservations with the Kirtland Inn prior to arrival by providing a government credit card number and the applicable group reservation number. Please contact the Kirtland Inn Reservation line at DSN 246-9653/9663 (Comm 505-846-9653/9663).

Additional Kirtland Inn information: <http://kirtlandforcesupport.com/kirtland-inn-lodging/>

Students Allocated an AETC/TDY-to-School Funded Quota:

Refer to the TDY-to-School Handbook, 21 Jan 20, paragraph 1.11a, for specific directions on completing the lodging module in DTS when creating TDY orders, along with other travel order guidance:

<https://tdyotoschool.us.af.mil>.

Student Reporting Instructions:

Class begins at 0730 on the first day. Please check the marquee board in the AFSEC lobby for specific classroom number for each course.

AMIC/ASPM/MINA/SMC Students: Please bring a copy of your TDY orders for collection on the first day of class.

AMIC/ASPM/BPC-COS Combo/MINA/RM/SMC/SMIC Students: Prerequisite training completion is mandatory and must be completed before arrival. Please bring a copy of all applicable prerequisite completion certificates for collection on the first day of class.

The “**AFSEC Course Prerequisites**” document is available on the Air Force portal under "Quick Links," "Safety," "Training and Force Development." Under "TDY Information," select "AFSEC Course Prerequisites.”

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Uniform/Civilian Attire Requirements:

Military members must attend class in the appropriate uniform of the day and meet dress and appearance standards IAW AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*. Civilian members must wear business casual attire. Shorts, tank tops, and athletic wear are examples of inappropriate attire.

Course Material:

Course materials are available for viewing and download at the following AF Safety University portal link:

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=sF575FC8E259941D40125A29E9A7C00EF>

**Hard copies of course materials are not provided and cannot be printed on AFSEC government printers. If you would like a hard copy of the course material, please print and bring the copy with you to class.

AFSEC Training and Force Development Websites:

- Public: <http://www.safety.af.mil/Divisions/Training-and-Force-Development-Division>
- Portal: <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Safety University Graduates:

We encourage you to join a discussion group with students (past, present and/or future) at the below link to address questions, comments and concerns:

- <https://www.my.af.mil/gcss-af/USAF/group?groupId=g827A147E5017113801503EDA1F00234E>

Local Area Information:

Things to do in Albuquerque:

- <https://www.my.af.mil/gcss-af/USAF/AFP40/d/sF575FC8E259941D40125A29E9A7C00EF/ADMIN/HQ-AFSEC-Things-to-do-in-ABQ.pdf>

Listing of restaurants near the base:

- <http://www.militaryavenue.com/Kirtland+Air+Force+Base/413/Casual+Dining/153/Listing.aspx>

Course Manager Contact Information:

AMIC/MINA: DSN: 246-4093

ASPM/BPC-Kirtland/BPC-COS/SMC: DSN: 246-1613

BPC-Maxwell-Roadshows/IFSO: DSN: 246-1983

HFWSP/RM/SMIC: DSN: 246-1449

Commercial: (505) 846-xxxx

NOTE: You may call other course manager phone numbers above if you can't reach your primary course manager. You may also contact the course managers at the AFSEC/SETM Org Box e-mail address:

afsec.setm@us.af.mil.

ENCLOSURE 1

FY20 Group Reservation Numbers - Kirtland Inn Lodging Schedule for AFSEC-Managed Courses (As of 20 Aug 19)					
Class	Arrival Date	Start Date	Grad Date	Departure Date	Confirmation # & Cutoff Date
Aircraft Mishap Investigation (AMIC) - WCIP 05A (PDS: PZW)					
AMIC 2020A	1 day before CSD	21-Oct-19	8-Nov-19	9-Nov-19	20340095402 / 07 OCT 2019
AMIC 2020B	1 day before CSD	2-Dec-19	20-Dec-19	21-Dec-19	20340095403/ 18 NOV 2019
AMIC 2020C	1 day before CSD	27-Jan-20	14-Feb-20	15-Feb-20	20340095404/ 13 JAN 2020
AMIC 2020D	1 day before CSD	24-Feb-20	13-Mar-20	14-Mar-20	20340095405/ 10 FEB 2020
AMIC 2020E	1 day before CSD	9-Mar-20	27-Mar-20	28-Mar-20	20340095407/ 24 FEB 2020
AMIC 2020F	1 day before CSD	6-Apr-20	24-Apr-20	25-Apr-20	20340095414/ 23 MAR 2020
AMIC 2020G	1 day before CSD	13-Apr-20	1-May-20	2-May-20	20340095415/ 30 MAR 2020
AMIC 2020H	1 day before CSD	4-May-20	22-May-20	23-May-20	20340095416/ 20 APR 2020
AMIC 2020I	1 day before CSD	1-Jun-20	19-Jun-20	20-Jun-20	20340095417/ 18 MAY 2020
AMIC 2020J	1 day before CSD	8-Jun-20	26-Jun-20	27-Jun-20	20340095418/ 25 MAY 2020
AMIC 2020K	1 day before CSD	6-Jul-20	24-Jul-20	25-Jul-20	20340095419/ 22 JUN 2020
AMIC 2020L	1 day before CSD	13-Jul-20	31-Jul-20	1-Aug-20	20340095420/ 29 JUN 2020
AMIC 2020M	1 day before CSD	3-Aug-20	21-Aug-20	22-Aug-20	20340095421/ 20 JUL 2020
AMIC 2020N	1 day before CSD	17-Aug-20	4-Sep-20	5-Sep-20	20340095422/ 03 AUG 2020
Aviation Safety Program Management (ASPM) - WCIP 09B (PDS: 8TO)					
ASPM 2020A	1 day before CSD	18-Nov-19	22-Nov-19	23-Nov-19	20340095410/ 04 NOV 2019
ASPM 2020B	1 day before CSD	13-Jan-20	17-Jan-20	18-Jan-20	20340095423/ 30 DEC 2019
ASPM 2020C	1 day before CSD	16-Mar-20	20-Mar-20	21-Mar-20	20340095424/ 02 MAR 2020
ASPM 2020D	1 day before CSD	30-Mar-20	3-Apr-20	4-Apr-20	20340095425/ 16 MAR 2020
ASPM 2020E	1 day before CSD	27-Apr-20	1-May-20	2-May-20	20340095426/ 13 APR 2020
ASPM 2020F	1 day before CSD	22-Jun-20	26-Jun-20	27-Jun-20	20340095427/ 08 JUN 2020
ASPM 2020G	1 day before CSD	27-Jul-20	31-Jul-20	1-Aug-20	20340095428/ 13 JUL 2020
ASPM 2020H	1 day before CSD	24-Aug-20	28-Aug-20	29-Aug-20	20340095429/ 10 AUG 2020
ASPM 2020I	1 day before CSD	14-Sep-20	18-Sep-20	19-Sep-20	20340095430/ 31 AUG 2020
SATP [Int'l] Flight Safety Officer (IFSO) - WCIP 05U (PDS: 15R)					
IFSO 2020A	5 days before CSD	24-Feb-20	10-Apr-20	11-Apr-20	20340095432/ 05 FEB 2020
IFSO 2020B	5 days before CSD	4-May-20	19-Jun-20	20-Jun-20	20340095433/ 15 APR 2020
IFSO 2020C	5 days before CSD	13-Jul-20	28-Aug-20	29-Aug-20	20340095434/ 23 JUN 2020
Safety/Accident Investigation Board President (BPC) - AFSC 810 (PDS: SIP)					
BPC 2020A	1 day before CSD	4-Nov-19	6-Nov-19	7-Nov-19	20340095412/ 21 OCT 2019
BPC 2020B	1 day before CSD	13-Jan-20	15-Jan-20	16-Jan-20	20340095435/ 30 DEC 2019
BPC 2020C	1 day before CSD	16-Mar-20	18-Mar-20	19-Mar-20	20340095436/ 02 MAR 2020
BPC 2020D	1 day before CSD	11-May-20	13-May-20	14-May-20	20340095437/ 27 APR 2020
BPC 2020E	1 day before CSD	13-Jul-20	15-Jul-20	16-Jul-20	20340095438/ 29 JUN 2020
BPC 2020F	1 day before CSD	14-Sep-20	16-Sep-20	17-Sep-20	20340095439/ 31 AUG 2020
Safety/Accident Investigation Board President (BPC)/ Chief of Safety (COS) Combo - WCIP 05B (PDS: EAE)					
BPC_COS 2020A	1 day before CSD	4-Nov-19	8-Nov-19	9-Nov-19	20340095460/ 21 OCT 2019
BPC_COS 2020B	1 day before CSD	13-Jan-20	17-Jan-20	18-Jan-20	20340095444/ 30 DEC 2019
BPC_COS 2020C	1 day before CSD	16-Mar-20	20-Mar-20	21-Mar-20	20340095445/ 02 MAR 2020
BPC_COS 2020D	1 day before CSD	11-May-20	15-May-20	16-May-20	20340095446/ 27 APR 2020
BPC_COS 2020E	1 day before CSD	13-Jul-20	17-Jul-20	18-Jul-20	20340095447/ 29 JUN 2020
BPC_COS 2020F	1 day before CSD	14-Sep-20	18-Sep-20	19-Sep-20	20340095448/ 31 AUG 2020
Mishap Investigation Non-Aviation (MINA) - WCIP 059 (PDS: I9Q)					
MINA 2020A	1 day before CSD	21-Oct-19	1-Nov-19	2-Nov-19	20340095449/ 07 OCT 2019
MINA 2020B	1 day before CSD	27-Jan-20	7-Feb-20	8-Feb-20	20340095450/ 13 JAN 2020
MINA 2020C	1 day before CSD	6-Apr-20	17-Apr-20	18-Apr-20	20340095451/ 23 MAR 2020
MINA 2020D	1 day before CSD	1-Jun-20	12-Jun-20	13-Jun-20	20340095452/ 31 MAY 2020
MINA 2020E	1 day before CSD	3-Aug-20	14-Aug-20	15-Aug-20	20340095453/ 20 JUL 2020
RM Application & Integration (RM A&I) - WCIP 05E (PDS: WEI)					
RM 2020A	1 day before CSD	5-Nov-19	7-Nov-19	8-Nov-19	20340095461/ 21 OCT 2019
RM 2020B	1 day before CSD	17-Mar-20	19-Mar-20	20-Mar-20	20340095454/ 02 MAR 2020
RM 2020C	1 day before CSD	21-Jul-20	23-Jul-20	24-Jul-20	20340095455/ 06 JUL 2020
Safety Manager Course (SMC)- WCIP 05D (PDS:EPF)					
SMC 2020A	1 day before CSD	9-Dec-19	13-Dec-19	14-Dec-19	20340095456/ 25 NOV 2019
SMC 2020B	1 day before CSD	24-Feb-20	28-Feb-20	29-Feb-20	20340095457/ 10 FEB 2020
SMC 2020C	1 day before CSD	11-May-20	15-May-20	16-May-20	20340095458/ 27 APR 2020
SMC 2020D	1 day before CSD	13-Jul-20	17-Jul-20	18-Jul-20	20340095459/ 29 JUN 2020