

AFSEC STUDENTS - KIRTLAND AFB - WELCOME INFORMATION

4 Oct 21

Congratulations on your selection to attend an Air Force Safety Center (AFSEC) course at Kirtland AFB!
Please see the below information:

HQ AFSEC Address:

Bldg 24499, 1st floor
9700 G. Avenue SE
Kirtland AFB, NM 87117

Google Maps address: 9700 G Ave SE or google "Air Force Safety Center"

Base/Local Maps:

Maps of Albuquerque and Kirtland AFB, NM, as well as directions to AFSEC:

- <https://www.safety.af.mil/Divisions/Training-and-Force-Development-Division/Maps/>

Gate hours/Information:

Current gate information on the Kirtland AFB webpage:

<https://www.kirtland.af.mil/About-Us/Fact-Sheets/Display/Article/2012551/gate-hours/>

Lodging Information:

On-base lodging reservations have been made for all TDY students attending courses held at AFSEC, Kirtland AFB. See Enclosure 1 for FY22 Group Reservation Numbers for each class.

Students are responsible for confirming lodging reservations with the Kirtland Inn prior to arrival by providing a government credit card number and the applicable group reservation number. Please contact the Kirtland Inn Reservation line at DSN 246-9653/9663 (Comm 505-846-9653/9663).

Additional Kirtland Inn information: <http://kirtlandforcesupport.com/kirtland-inn-lodging/>

Students Allocated an AETC/TDY-to-School Funded Quota:

Refer to the TDY-to-School Handbook, 21 Jan 20, paragraph 1.11a, for specific directions on completing the lodging module in DTS when creating TDY orders, along with other travel order guidance:
<https://tdyotoschool.us.af.mil>.

Student Reporting Instructions:

Class begins at 0730 on the first day. Please check the marquee board in the AFSEC lobby for specific classroom number for each course.

AMIC/ASPM/MINA Students: Please bring a copy of your TDY orders for collection on the first day of class.

AMIC/ASPM/BPC-COS Combo/SMC/SMIC Students: Prerequisites are mandatory and must be completed before arrival.

The “**AFSEC Course Prerequisites**” document is available on the Air Force portal under "Quick Links," "Safety," "Training and Force Development." Under "TDY Information," select "AFSEC Course Prerequisites.”

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Uniform/Civilian Attire Requirements:

Military members must attend class in the appropriate uniform of the day and meet dress and appearance standards IAW AFI 36-2903, *Dress and Personal Appearance of Air Force Personnel*. Civilian members must wear business casual attire. Shorts, tank tops, and athletic wear are examples of inappropriate attire.

Course Material:

Course materials are available for viewing and download at the following AF Safety University portal link:

- <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=sF575FC8E259941D40125A29E9A7C00EF>

**Hard copies of course materials are not provided and cannot be printed on AFSEC government printers. If you would like a hard copy of the course material, please print and bring the copy with you to class.

AFSEC Training and Force Development Websites:

- Public: <http://www.safety.af.mil/Divisions/Training-and-Force-Development-Division>
- Portal: <https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPagelId=s6925EC1335180FB5E044080020E329A9>

Safety University Graduates:

We encourage you to join a discussion group with students (past, present and/or future) at the below link to address questions, comments, and/or concerns:

- <https://www.my.af.mil/gcss-af/USAF/group?groupId=g827A147E5017113801503EDA1F00234E>

Local Area Information:

Listing of restaurants and hotels near the base:

- <http://www.militaryavenue.com/Kirtland+Air+Force+Base/413/Casual+Dining/153/Listing.aspx>

Contact Information:

Course Managers:

AMIC/ASPM/IFSO/SMIC/RM: DSN 246-9511

BPC-Maxwell-Roadshows /BPC-COS/HFWSP/ MINA/SMC/SMIC: DSN 246-1613

NOTE: You may call other course manager phone numbers above if you can't reach your primary course manager. You may also contact the course managers at the AFSEC/SETM Org Box e-mail address: afsec.setm@us.af.mil.

Branch Chiefs (afsec.set@us.af.mil):

Training Development (AFSEC/SETD): Safety U, myLearning CBTs; SMC & MINA Instructor (DSN 263-3973)

Training Instruction (AFSEC/SETI): AMIC, ASPM, IFSO, SMIC, and RM Instructors (DSN 246-0932)

Training Management (AFSEC/SETM): Course Information; Quotas; Eligibility; BPC and BPC-COS Management (DSN 246-1613)

Training Quality (AFSEC/SETQ): Accreditation; Course Material; Critiques; Graduate Assessment Surveys (DSN 263-8460)

Deputy Division Chief, Training and Force Development: DSN 246-4110

Division Chief, Training and Force Development: DSN 246-4082

Commercial: (505) 846-xxxx; (505) 853-xxxx

ENCLOSURE 1

FY22 Class Schedules of AFSEC-Managed Courses*
(As of 29 Sep 21)

Class	Arrival Date	Start Date	Grad Date	Departure Date	Confirmation # & Cutoff Date
Aircraft Mishap Investigation (AMIC) - WCIP 05A (PDS: PZW)					
AMIC 2022A	1 day before CSD	18-Oct-21	5-Nov-21	6-Nov-21	NO ROOMS AVAILABLE
AMIC 2022B	1 day before CSD	29-Nov-21	17-Dec-21	18-Dec-21	20340095875 & 15 NOV 2021
AMIC 2022C	1 day before CSD	24-Jan-22	11-Feb-22	12-Feb-22	20340095877 & 10 JAN 2022
AMIC 2022D	1 day before CSD	31-Jan-22	18-Feb-22	19-Feb-22	20340095878 & 17 JAN 2022
AMIC 2022E	1 day before CSD	28-Feb-22	18-Mar-22	19-Mar-22	20340095879 & 14 FEB 2022
AMIC 2022F	1 day before CSD	7-Mar-22	25-Mar-22	26-Mar-22	20340095880 & 21 FEB 2022
AMIC 2022G	1 day before CSD	28-Mar-22	15-Apr-22	16-Apr-22	20340095881 & 14 MAR 2022
AMIC 2022H	1 day before CSD	25-Apr-22	13-May-22	14-May-22	20340095882 & 11 APR 2022
AMIC 2022I	1 day before CSD	2-May-22	20-May-22	21-May-22	20340095883 & 18 APR 2022
AMIC 2022J	1 day before CSD	6-Jun-22	24-Jun-22	25-Jun-22	20340095884 & 23 MAY 2022
AMIC 2022K	1 day before CSD	13-Jun-22	1-Jul-22	2-Jul-22	20340095885 & 30 MAY 2022
AMIC 2022L	1 day before CSD	11-Jul-22	29-Jul-22	30-Jul-22	20340095886 & 27 JUNE 2022
AMIC 2022M	1 day before CSD	1-Aug-22	19-Aug-22	20-Aug-22	20340095887 & 18 JULY 2022
AMIC 2022N	1 day before CSD	8-Aug-22	26-Aug-22	27-Aug-22	20340095888 & 25 JULY 2022
Aviation Safety Program Management (ASPM) - WCIP 09B (PDS: 8TO)					
ASPM 2022B	1 day before CSD	14-Feb-22	18-Feb-22	19-Feb-22	20340095892 & 31 JAN 2022
ASPM 2022C	1 day before CSD	28-Feb-22	4-Mar-22	5-Mar-22	20340095893 & 14 FEB 2022
ASPM 2022D	1 day before CSD	28-Mar-22	1-Apr-22	2-Apr-22	20340095894 & 14 MAR 2022
ASPM 2022E	1 day before CSD	18-Apr-22	22-Apr-22	23-Apr-22	20340095895 & 4 APR 2022
ASPM 2022F	1 day before CSD	16-May-22	20-May-22	21-May-22	20340095896 & 02 MAY 2022
ASPM 2022G	1 day before CSD	27-Jun-22	1-Jul-21	2-Jul-22	20340095897 & 13 JUNE 2022
ASPM 2022H	1 day before CSD	1-Aug-22	5-Aug-22	6-Aug-22	20340095898 & 18 JULY 2022
SATP [Int'l] Flight Safety Officer (IFSO) - WCIP 05U (PDS: 15R)					
IFSO 2022A	5 days before CSD	14-Feb-22	1-Apr-22	2-Apr-22	20340095889 & 26 JAN 2022
IFSO 2022B	5 days before CSD	9-May-22	24-Jun-22	25-Jun-22	20340095890 & 20 APR 2022
IFSO 2022C	5 days before CSD	8-Aug-22	23-Sep-22	24-Sep-22	20340095891 & 20 JULY 2022
Mishap Investigation Non-Aviation (MINA) - WCIP 059 (PDS: I9Q)					
MINA 2022A	1 day before CSD	29-Nov-21	10-Dec-21	11-Dec-21	20340095876 & 15 NOV 2021
MINA 2022B	1 day before CSD	28-Feb-22	11-Mar-22	12-Mar-22	20340095899 & 14 FEB 2022
MINA 2022C	1 day before CSD	2-May-22	13-May-22	14-May-22	20340095900 & 18 APR 2022
MINA 2022D	1 day before CSD	1-Aug-22	12-Aug-22	13-Aug-22	20340095901 & 18 JULY 2022
* Virtual classes not listed					